



120 East Jones Street, Ste. 123, Santa Maria, CA 93454

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## BOARD OF DIRECTORS MEETING MINUTES

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July 26, 2023, Scheduled 5:00 PM – 6:00 PM

1. Call to Order

5:07 PM

1.A. The meeting was called to order by President Chuen Wu

- Board Members Present: Monica Brown, Alyssa Stovall, Doug Rich
- Board Members via Zoom: Chuen Wu, Brandon Merlo
- Staff Present: Alejandra Enciso Medina, and Susy Roberts

1.B. Approval of Agenda as Presented

- Motioned by Doug Rich, 2nd by Monica Brown. All in favor 5-0

1.C. Approval of Minutes from May 2023

- Motioned by Alyssa Stovall, 2nd by Brandon Merlo. Motion passed 5-0

2. Informational Items:

- 2.A. Treasurers Report- Monica Brown
- 2.B. Deputy Director Report- Alejandra Enciso
- 2.C. Office Operations - Susy Roberts
- 2.D. Marketing & Outreach- Kaley Wise

3. Action Items:

3.A. Designate the \$43,328.68 as TDA Reserve 2022-2023 and authorize its use along with the 2021-2022 balance of \$9,620.18 for a total of \$52,948.86, which will adjust the projected budget numbers for 2023-2024.

- Motioned by Monica Brown, 2nd by Doug Rich. Motion passed 5-0

3.B. Resignation from Victor Vega, Vice President of the CPC Board

- Motioned for acceptance of resignation, Doug Rich, 2<sup>nd</sup> by Alyssa Stovall. Motion passed 5-0

3.C. Vote for a new Vice President for Community Partners in Caring.

- The Board motioned that further discussion for voting for Vice President be moved to the next board meeting.
- Motioned by Doug Rich, 2nd by Alyssa Stovall. Motion passed 5-0

4. Oral Report- Board President, Chuen Wu

4.A. Chuen Wu requested that the CPC staff be informed of Vilma Contreras's resignation

5. Closed Session

5.A. Termination of Employment/ Legal Action Update/ Report

- Two (2) actions were taken during the closed session.



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6. Reconvene to Open Session
7. New Business
  - 7.A. The Board requested that the next meeting be a Full Board Meeting.
    - All board members were in favor.
8. Discussion Items:
  - 8.A. Bylaw Committee
    - No updates were provided.
  - 8.B. Additional Board Recruitment
    - Will be sent to all Board of Directors applications for potential recruitment of new board members.
9. Comments and Announcements
  - 9.A. The next meeting for Full Board will be on August 23, 2023, at 5 PM.
10. Adjournment 6:27 PM

A handwritten signature in black ink, appearing to read "B. Merlo", written over a horizontal line.

Brandon Merlo, Secretary of the Board CPC  
or Alternate Secretary to the Board, Susy Roberts

8-2-23

Date