



120 East Jones Street, Ste. 130, Santa Maria, CA 93454

BOARD OF DIRECTORS MEETING MINUTES

Monday, March 31, 2026

Location: Community West Bank, 122 East Betteravia, Santa Maria, CA 93455

1. Call to Order

1.A. The board meeting was called to order by Chuen Wu at 5:03 P.M:

1.A.I. Board Members present: Chuen Wu, Doug Rich, Delia Garnett, Andy Samarasena, Elisa Pardo, Paul Klock (via Zoom), Alyssa Stovall (via Zoom)

1.A.II. Board Member absent: Renee Cowens

1.A.III. Non-Board Members present: Hilda Zacarias, Executive Director, Susy Roberts, Executive Office Manager

1.B. Approval of Agenda as Presented:

1.A.I. Moved by Chuen Wu, 2nd by Elisa Pardo, to approve the March 31, 2026, agenda. Passed unanimously,

1.C. Approval of the Meeting Minutes from February 2, 2026:

1.A.I. Moved by Alyssa Stovall, 2nd by Doug Rich, to approve the February 2, 2026, minutes. Passed unanimously, Elisa Pardo abstained.

2. Informational Items

2.A. Treasurer Report:

A.2.I. A review of the financial statements for the period January and February 2026, was provided by Hilda Zacarias

2.B. Executive Directors Report:

B.2.I. A review of the Executive Director's report was provided by Hilda Zacarias,

2.C. Outreach and Admin Report:

C.2.I. A review of the Outreach and Administrative report was provided by Susy Roberts,

2.D. Succession Planning Committee:

D.2.I. Discussed continued support in establishing the job description.

2.E. Budget 2026-2027 Committee:

E.2.I. Paul Klock will work with Hilda Zacarias to continue working on the draft proposal for Budget 2026-2027 for the 26 May 2026 meeting.

3. Action Items

3.A. None

4. Oral Report- Board President, Chuen Wu

4.A. Chuen Wu thanked the Community Partners in Caring team for all their hard work and continued support to our community.

5. Closed Session (if applicable)

5.A. None

6. New Business



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6.A. Board Officer Nomination

A.6.I. Chuen Wu will reach out to the potential board member and invite them to our next meeting.

6.B. 2026-2027 Draft Budget Proposal for Budget Committee, to be approved at May meeting.

6.C. Succession Planning Committee Formation or process (discussion).

6.D. Andy Samarasena will meet with Hilda Zacarias in Santa Barbara for a Trust meeting, date not established at this time.

6.E. Board requests for a Santa Maria Valley Senior Expo financial breakdown for next meeting.

7. Discussion Items

7.A. Strategic Planning Topics – Review of updates provided in ED report, if any additional is needed

8. Comments, Calendar, and Announcements

8.A. Next Board of Directors meeting will be Tuesday, May 26, 2026, 5:00-6:15 pm

9. Adjournment was at 6:29 P.M.

Susy D Roberts

Susy Roberts June 2, 2026
Executive Office Manager, Community