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## BOARD OF DIRECTORS MEETING MINUTES

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Meeting Date: May 28, 2024, Scheduled: 5:00 PM - 6:15 PM

Location: 120 E Jones St. Ste 123, Santa Maria, CA. 93454

### 1. Call to Order/Minutes:

The board meeting was called to order by Chuen Wu, President, at 5:15 P.M.

Board Members Present: Chuen Wu, Doug Rich, Alyssa Stovall

Board Members Present: (via Zoom): Delia Garnett

Board Members Absent : Brandon Merlo, Renee Cowans

Staff Members Present : Hilda Zacarías, Susy Roberts

Motion – Approval of Agenda Presented

Moved by Chuen Wu, 2<sup>nd</sup> by Doug Rich to approve the May 28, 2024 agenda as presented.

Motion – Approval of the Minutes from April 23, 2024 board meeting.

Moved by Alyssa Stovall, 2<sup>nd</sup> by Doug Rich to approve the board meeting minutes from April 23, 2024.

Passed unanimously 4:0.

### 2. Informational Items:

- Treasurers Report- report and financial statements submitted for review and discussed. (H. Zacarías) Brandon Merlo reviewed and was good with all reports.
- Executive Director Report- written report was submitted for review and discussed (H. Zacarías)
- Outreach and Admin Report- written report was submitted for review and discussed (S. Roberts)

### 3. Action Items:

- Schedule a meeting with Brandon Merlo, Chuen Wu and Hilda Zacarias to review the presented budget for 2024-2025 FY.

### 4. Oral Report: Board President- Chuen Wu

- Chuen Wu is pleased with the current staff and our Board of Directors.

### 5. Closed Session:

- Termination of Employments/ Legal Action Update/ Report
  - i. None

### 6. Reconvene to Open Session

### 7. New Business:

- Retreat is scheduled on 28 June at 8 am at the Santa Barbara Foundation in Santa Maria. More information will be forwarded.

### 8. Discussion Items:

- Draft Budget for the 2024-2025



**9. Comments and Announcements:**

- The next board of directors meeting is scheduled on June 25, 2024, 5 P.M. – 6:15 P.M. **Adjournment at 6:20 p.m.**

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Susy Roberts", written in a cursive style.

Susy Roberts,  
Executive Office Manager/Secretary to the Board