



120 East Jones Street, Ste. 130, Santa Maria, CA 93454

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, May 26, 2026 rescheduled for Monday, June 1, 2026

Location: Community West Bank, 122 East Betteravia, Santa Maria, CA 93455

1. Call to Order

1.A. The board meeting was called to order by Chuen Wu at 5:00 p.m.

1.A.I. Board Members present: Chuen Wu, Doug Rich, Delia Garnett, Andy Samarasena, Elisa Pardo, Paul Klock, Renee Cowans

1.A.II. Board Member absent: Alyssa Stovall

1.A.III. Non-Board Members present: Hilda Zacarias, Executive Director, Susy Roberts, Executive Office Manager

1.B. Approval of Agenda as Presented:

1.A.I. Moved by Doug Rich, 2nd by Renee Cowans, to approve the June 1, 2026, agenda. Passed unanimously.

1.C. Approval of the Meeting Minutes from March 31, 2026:

1.A.I. Moved by Renee Cowans, 2nd by Doug Rich, to approve the March 31, 2026, minutes. Passed unanimously.

2. Informational Items

2.A. Treasurer Report:

A.2.I. A review of the financial statements for the period March and April 2026, was provided by Hilda Zacarias.

2.B. Executive Directors Report:

B.2.I. A review of the Executive Director's report was provided by Hilda Zacarias. Board requested the Senior Expo budget.

2.C. Outreach and Admin Report:

C.2.I. A review of the Outreach and Administrative reports was provided by Susy Roberts. Elisa Pardo asked how many volunteers enrolled through the newsletter.

3. Action Items

3.A. 2026-2027 Draft Budget Proposal for Approval:

A.3.I. The 2026-2027 Budget was moved to be approved as it is presented by Renee Cowans, 2nd by Andy Samarasena. Passed unanimously.

3.B. 2026-2027 Board of Directors' Meeting Schedule:

B.3.I. The 2026-2027 Board of Directors' Meeting Schedule as presented, was moved to be approved as it is presented by Renee Cowans, 2nd by Doug Rich. Passed unanimously.

3.C. Job Description for the Deputy Director:

C.3.I. The job description for the Deputy Director was presented as well as a calendar/timeline for the recruiting and hiring. The board will be involved in final interview phase. Moved by Doug Rich, seconded by Delia Garnett to approve. Passed unanimously.

4. Oral Report- Board President, Chuen Wu

4.A. No report



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5. Closed Session (if applicable)

5.A. None

6. New Business

6.A. Board Officer Nomination

6.B. Succession Planning Committee Formation or process (discussion)

7. Discussion Items

7.A. Elisa Pardo asked about fundraising with Elks on a Bingo Night event.

7.B. Reminder about Senior Expo to be held July 10, 2026, at the Joe White Memorial Gymnasium at Hancock College.

8. Comments, Calendar, and Announcements

8.A. Next Board of Directors meetings: July 28, 2026, September 29, 2026, November 17, 2026, January 26, 2027, March 30, 2027, and May 25, 2027

9. Adjournment 6:21 P.M.

Susy D Roberts

Susy Roberts, Executive Office Manager,